

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** American Red Cross of Saginaw County Contract

**Manager's Recommendation:**

I recommend that the American Red Cross of Saginaw County (Red Cross) Contract be approved. The amount of the Contract is \$1,600.00. The Contract has been approved by me as to substance and the City Attorney as to form. It is further recommended that Council authorize me or my designee to sign the Contract.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are budgeted in the Water Treatment Operation Professional Services Account, No. 591-4730-861-8001.

**Justification:**

On September 14, 2009, the City of Saginaw Water Treatment Plant (WTP) received a contract from the Red Cross to provide training to staff. The training includes First Aid, Adult Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillator (AED) training. The WTP Process Safety Management Plan requires periodic training of plant staff in first aid and CPR. In addition, the MIOSHA Process Safety Management Plan of Highly Hazardous Chemicals Standard requires the training. Also, the plant recently purchased an AED to be used by WTP staff in the event of an emergency. Training in the proper use of this device is required. The WTP is receiving a \$10.00 per person discount due to our recent purchase of the AED.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.