

COUNCIL COMMUNICATION

From: The City Manager

Subject: Renewal of Lotus Notes Software Subscription

Manager's Recommendation:

I recommend approval and issuance of a purchase order to Computer Management Technologies Inc., as our designated Lotus Notes Development Corporation reseller, in the amount of \$14,858.50, as an annual payment for the renewal of the City's Lotus Notes software subscription for maintenance coverage and license fees to operate the City of Saginaw's e-mail and calendar system.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Information Services Operating Services Account No. 658-1720-711.80-05 for this purchase.

Justification:

Lotus Notes is the e-mail and calendar software used by the City of Saginaw. The annual subscription provides support, upgrades and license coverage for Lotus Notes.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.