

COUNCIL COMMUNICATION

From: The City Manager

Subject: Original Equipment Manufacturer (OEM) Parts & Supplies

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Michigan Cat, Saginaw, MI in the amount of \$3,400.00 for the purchase of OEM parts and supplies for the maintenance of the City's Caterpillar excavating equipment.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Motor Vehicle Supplies Account No. 661-4480-841.73-12.

Justification:

The City's Municipal Garage requires the purchase of Original Equipment Manufacturer parts and supplies for the maintenance of the City's Caterpillar excavating equipment. Michigan Cat is a sole source for these parts and supplies.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.