

COUNCIL COMMUNICATION

From: The City Manager

Subject: Acom Solutions Hardware and Software Maintenance Agreements

Manager's Recommendation:

I recommend approval of the Acom Solutions ("Acom") Hardware and Software Maintenance Agreement. It is further recommended that the City Manager or his designee be authorized to execute the Agreements. The Agreements were approved by me as to substance and the City Attorney as to form.

The terms for both Agreements are four years. The amount of the Hardware Maintenance Agreement is \$10,532.00 (\$2,633.00 paid annually) and the amount of the Software Maintenance Agreement is \$8,464.00 (\$2,116.00 paid annually). The total annual cost will be \$4,749.00.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Information Services Operating Services Account No. 658-1720-711-8005.

Justification:

Acom software and printers are currently utilized by the Fiscal Services Department to create and print forms and checks. Pursuant to the terms of the Software Agreement and Addendum, the City is licensed to use the Acom software and obtain periodic software enhancements and use Acom resources for problem support. Furthermore, per the terms of the Hardware Agreement and Addendum, Acom will provide maintenance on the equipment and provide the City with on call support. The terms for both agreements and addenda are four years.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.