

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** AKT Peerless Environmental and Energy Services Professional Services Agreements and Budget Adjustment

**Manager's Recommendation:**

I recommend approval of the Agreement with AKT Peerless Environmental and Energy Services for professional services. Specifically, it is recommended that Council approve the Agreement with AKT Peerless Environmental and Energy Services. The term of the Agreement will expire upon completion of the requested services. The Agreement is subject to approval by me as to substance and the City Attorney as to form.

The vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

It is also recommended that a budget adjustment be completed to increase the General Fund Revenues - Energy Efficiency Conservation Block Grant Account No. 101-0000-513.58-40 from \$0 to \$54,000.00, as well as increase the Department of Public Services - Energy Efficiency Block Grant Division's Professional Services Account No. 101-1790-701.80-01 by the same amount.

**Justification:**

The United States Department of Energy's (DOE) Energy Efficiency Conservation Block Grant (EECBG) program is providing local communities throughout the United States an opportunity to develop energy efficiency and renewable energy programs that will reduce energy use, save costs and create jobs. Funding was made

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available in April 2009 through formula grants to a set of “entitlement” communities, municipalities with populations greater than 35,000.00.

The City of Saginaw, as an entitlement community, was allocated \$566,200.00 in EECBG funding through the DOE. Additional funds may be available from the DOE in competitive grants through the EECBG program. In order for the City of Saginaw to receive the allocated funding and potential future competitive grant funding, the DOE requires that the City of Saginaw prepare and submit to the DOE an Energy Efficiency Conservation Strategy (EECS). An eligible activity within the requirements of the DOE for EECBG funding is for municipalities to retain consultant services to assist in the development of the EECS.

The City of Saginaw, in accordance with the City of Saginaw Administrative Regulation No. 4-7, dated November 1, 2002, recently requested proposals from consultants for services to assist with preparing the EECS. AKT Peerless Environmental was the firm selected at an estimated cost of \$32,040.00. Payment for these services will come from the \$566,200.00 that the City has been allocated.

## **Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.