

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Bacteriological Standards

Manager's Recommendation:

I recommend that the low bid received from R. T. Corporation be accepted and a purchase order issued to in the amount of \$2230.50 for the purchase of bacteriological performance tests.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Treatment Operations Account No. 591-4730-861.80-05.

Justification:

On June 16, 2009, the City received bids for bacteriological performance tests. The Water Treatment Plant Laboratory is required to run bacteriological performance tests (PT) twice a year in order to maintain Microbiology Certification regulated by the Michigan Department of Environmental Quality (MDEQ). These samples must be produced and provided by a company that complies with all certification regulations and is MDEQ approved. In addition, each employee who performs bacteriological work will also perform an annual Quality Control (QC) microbiology test. No price comparison is available due to varying items, however, pricing is similar to past years. It should also be noted that Microcheck, Inc. did not bid on two of the six items requested. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Total Bid</u>
R. T. Corporation Laramie, WY	\$2,230.50
Microcheck, Inc. Northfield, VT	\$2,178.56

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.