

COUNCIL COMMUNICATION

From: The City Manager
Subject: Large Water Meter Testing

Manager's Recommendation:

I recommend that the only bid received from Rapid Water Recovery be accepted and a purchase order be issued to them in the amount of \$11,880.00 for the annual water testing and repairs.

This vendor meets all requirements of §14.23, "Vendors", of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Meter Operating Services Account No. 591-4720-861.80-05 (\$5,940.00) and in the Sewer Meter Operating Services Account 590-4820-861.80-05 (\$5,940.00).

Justification:

Annual testing is performed on large cold-water meters to ensure their accuracy. Rapid Water Recovery has agreed to charge the same costs as they have for the two previous years to test and repair the water meters. Any parts required will either be supplied from our stock or the vendor will supply and charge list price for them. Charges for parts supplied by the vendor would be additional to the original bid price. It would be in the best interest of the City to issue a single purchase order for all the work, with the additional \$2,500.00 for parts, if needed, added to the \$9,380.00 of the original bid. Following is a tabulation of the bid(s) received:

Rapid Water Recovery	\$ 9,380.00
Armuchee, GA	<u>2,500.00</u> (additional parts)
	\$11,880.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.