

COUNCIL COMMUNICATION

From: The City Manager

Subject: Services of Local Vendors

Manager's Recommendation:

I recommend that a purchase order be issued to each local vendor listed below in the amount of \$102,100.00 to for various repairs of fleet vehicles.

These vendors meet all requirements, of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted in the Motor Pool Operation Motor Vehicle Repairs Account No. 661-4480-841.80-42.

Justification:

The City's Municipal Garage requires the services of local vendors for the various repairs of fleet vehicles from July 1, 2009 to June 30, 2010. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and types of repairs that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

Discount Transmissions Saginaw, MI	\$ 4,000.00
Mike's Wrecker Saginaw, MI	\$ 2,600.00
Draper Chevrolet Saginaw, MI	\$ 4,500.00
Martin Chevrolet Saginaw, MI	\$ 9,000.00

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McDonald Pontiac/GMC Saginaw, MI	\$ 4,000.00
Diesel Truck Sales Saginaw, MI	\$ 5,000.00
Graff Truck Center Saginaw, MI	\$ 7,000.00
Bushey's Radiator & Glass Saginaw, MI	\$ 3,000.00
Tuffy Muffler Saginaw, MI	\$ 10,000.00
Michigan Truck Spring Saginaw, MI	\$ 7,000.00
Scott Tire Sales Saginaw, MI	\$ 35,000.00
Tri-City Suspension & Brake Saginaw, MI	\$ 8,000.00
Vic Canever Chevrolet Flint, MI	\$ 3,000.00

Garage personnel will price quote each repair and are aware of the lowest and best vendor for each item. The purchases will then be ordered and billed to each individual purchase order.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.