

COUNCIL COMMUNICATION

From: The City Manager

Subject: Original Equipment Manufacturer Vehicle Parts & Supplies

Manager's Recommendation:

I recommend that a purchase order be issued to each local vendor listed below in the amount of \$49,950.00 for the purchase of Original Equipment Manufacturer (OEM) vehicle parts and supplies.

These vendors meet all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Motor Vehicle Supplies Account No. 661-4480-841.73-12.

Justification:

The City's Municipal Garage requires the purchase of a vast array of OEM vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2009 to June 30, 2010. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

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| AirGas Saginaw, MI | \$ 6,100.00 |
| Alro Steel Bay City, MI | \$ 4,400.00 |

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| Bader Bros Inc. Birch Run, MI | \$ 3,400.00 |
| Bushey's Radiator & Glass Saginaw, MI | \$ 2,000.00 |
| Draper Chevrolet Saginaw, MI | \$ 2,250.00 |
| Graff Truck Center Saginaw, MI | \$ 7,000.00 |
| Martin Chevrolet Saginaw, MI | \$ 8,000.00 |
| McDonald Pontiac/GMC Saginaw, MI | \$ 3,000.00 |
| Mid State Bolt & Screw Company Saginaw, MI | \$ 2,900.00 |
| Scientific Brake & Equipment Company Saginaw, MI | \$ 3,150.00 |
| Thelen Chrysler Dodge Saginaw, MI | \$ 2, 250.00 |
| Vic Canever Chevrolet Flint, MI | \$ 3,000.00 |
| Weiland Truck Center Saginaw, MI | \$ 2,500.00 |

Garage personnel will price quote each item and are aware of the lowest and best vendor for each item. The purchases will then be ordered and billed to each individual purchase order.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.