

COUNCIL COMMUNICATION

From: The City Manager

Subject: Original Equipment Manufacturer Vehicle Parts & Supplies

Manager’s Recommendation:

I recommend that a purchase order be issued to each local vendor listed below in the amounts listed totaling \$191,390.00 for the purchase of Original Equipment manufacturer (OEM) vehicle parts and supplies.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinances 0-1

Funds for these purchases are budgeted in the Motor Pool Operation Motor Vehicle Supplies Account No. 661-4480-841.73-12.

Justification:

The City’s Municipal Garage requires the purchase of a vast array of OEM vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2009 to June 30, 2010. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

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| Spartan Distributors Detroit, MI | \$4,000.00 |
| Scientific Brake & Equipment Saginaw, MI | \$10,000.00 |
| Diesel Truck Sales Saginaw, MI | \$5,000.00 |

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| AIS Bridgeport, MI | \$10,000.00 |
| Ritter Tech Saginaw, MI | \$2,990.00 |
| Mid-State Bolt Flint, MI | \$2,900.00 |
| Bridgeport Equipment Bridgeport, MI | \$12,000.00 |
| Flint New Holland Burton, MI | \$10,000.00 |
| Fecon Cincinnati, OH | \$40,000.00 |
| Weller's Truck Parts Grand Rapids, MI | \$6,000.00 |
| Bell Equipment Lake Orion, MI | \$20,000.00 |
| Larry's Auto Saginaw, MI | \$27,500.00 |
| Scott Tire Sales Saginaw, MI | \$35,000.00 |
| Consumer Auto Parts Saginaw, MI | \$6,000.00 |

Garage personnel will price quote each item and are aware of the lowest and best vendor for each item. The purchases will then be ordered and billed to each individual purchase order.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.