

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Cintas Corporation Agreement

**Manager's Recommendation:**

I recommend approval of the Agreement with Cintas Corporation ("Cintas") and that purchase orders be issued to them in the amount of \$22,118.20 for fiscal years 2009-10, 2010-11 and 2011-12, totaling \$66,354.60. This Agreement is approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are available in the following Operating Services Accounts: Police Department Account No. 101-3014-721-8005 (\$179.40), Water Operation & Maintenance Account No. 591-4730-861-8005 (\$2,805.40), Sewer Operation and Maintenance Account Nos. 590-4830-861-8005 (\$6,899.25) and 590-4835-861-8005 (\$766.59), Major Streets Account No. 202-4651-841-8005 (\$2,152.80), Motor Pool Operations Account No. 661-4480-841-8005 (\$1,255.80), Water & Sewer Maintenance & Service Account Nos. 590-4821-861-8005 (\$2,702.70), and 591-4721-861-8005 (\$2,702.70), Buildings & Grounds Account No. 101-7575-821-8005 (\$2,457.00), and Cemeteries Account No. 101-1747-821-8005 (\$196.56).

**Justification:**

Bids for uniform rental services were opened on May 19, 2009. These costs represent a 4% increase. Following is a tabulation of the bids received:

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	<u>FY/2006-07</u>	<u>FY/2007-08</u>	<u>FY/2008-09</u>
Cintas Corporation Swartz Creek, MI	\$22,118.20	\$22,118.20	\$22,118.20
Domestic Uniform Rental Detroit, MI	\$24,960.52	\$24,960.52	\$24,960.52

Council originally approved the uniform bid on June 29, 2009. Afterwards, Cintas advised the City that it was required to sign an Agreement to complete the transaction. The three year Agreement was reviewed and approved by staff.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.