

COUNCIL COMMUNICATION

From: The City Manager

Subject: Various Purchase Orders for Maintenance and Service Section

Manager's Recommendation:

I recommend acceptance of the bids listed below and issuance of blanket purchase orders to them in the amounts listed for the purchase of meter parts, hand tools, safety gear, clothing and small engine supplies for the water and sewer shop for fiscal year 2010:

Clark Hardware Saginaw, MI	\$ 2,100.00
Michigan Pipe and Valve Saginaw, MI	\$ 2,500.00
Larry's Auto Supply Saginaw, MI	\$ 5,000.00
Granger Tools Saginaw, MI	\$ 7,000.00
Etna Supply Grand Rapids, MI	\$ 8,000.00

These vendors meet all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances 0-1.

Funds for these purchases are budgeted in the Water Operation and Maintenance Parts & Supplies Account No. 591-4721-861.73-30 (\$8,300.00), Sewer Operation and Maintenance Parts & Supplies Account No. 590-4821-861.73-30 (\$8,300.00), Water Meter Operation and Maintenance Parts & Supplies Account No.

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591-4720-861.73-30 (\$4,000.00) and Sewer Meter Operation and Maintenance Parts & Supplies Account No. 590-4820-861.73-30 (\$4,000.00).

Justification:

The Right of Way Division, Maintenance and Service Section, utilizes a variety of meter parts, hand tools, safety gear, clothing and small engine supplies for the water and sewer shop. It is in the City's best interest to establish blanket orders with these vendors rather than requesting a purchase order for every purchase, which would be cumbersome.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.