

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Budget Adjustment –Digital Transcription Software Reimbursement

**Manager’s Recommendation:**

It is recommended that a budget adjustment be completed to increase the Drug Forfeiture Fund’s – Reimbursement revenue line item 264-0000-602.68-08 from \$39,582.00 to \$40,328.00, which equates to a \$746.00 increase.

**Justification:**

The adjustment reflects the receipt of a check from the State of Michigan in the amount of \$746.00, which is the reimbursement for the purchase of digital transcription equipment for the Saginaw Police Department Investigation Division.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.