

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Andersen Enrichment Center Linen Service

**Manager's Recommendation:**

I recommend acceptance of the offer from Continental Linen, Inc. to extend the current price for linen service to the Andersen Enrichment Center and issuance of a purchase order to them in the amount of \$4,000.00 for fiscal year 2010.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinance.

Funds are budgeted in the Andersen Enrichment Center Operating Services Account No. 236-7540-811-80-05 for fiscal year 2010.

**Justification:**

The extension will allow the Andersen Enrichment Center to meet the needs of its customers on a continual basis until the end of fiscal year 2010. At customers request, linen services are provided to accommodate their special event requirements. The customer pays linen costs at the time of building rental. The Andersen Enrichment Center requested the extension to hold the current fiscal year 2009 prices through fiscal year 2010.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.