

COUNCIL COMMUNICATION

From: The City Manager

Subject: Laboratory Equipment Step Saver

Manager's Recommendation:

I recommend acceptance of the low quote and issuance of a purchase order to Environmental Express, Inc. in the amount of \$10,038.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Sewer Operations Laboratory Equipment Fund Account No. 590-4830-861.97-40.

Justification:

The quote is for the equipment needed to run the analysis for fats, oil and grease in the wastewater treatment laboratory. This analysis is required by the MDEQ in our NPDES permit and is currently being contracted to an outside laboratory. Due to cost increases, we feel it will be more cost effective to purchase the equipment and run the analysis in-house.

Following is a tabulation of the quotes that were received:

Environmental Express Inc. Mt. Pleasant, SC	\$10,038.00
Airgas Great Lakes Saginaw, MI	\$10,996.43

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.