

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase Order Increase

**Manager's Recommendation:**

I recommend increasing purchase order #37304 issued to Saginaw Asphalt by \$20,000 for the additional purchase of cold patch material.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this service are available in the State Trunk-line Routine Maintenance Account No. 202-4691-841.73-40.

**Justification:**

Saginaw Asphalt provides cold patch material for the repair of potholes on City streets. Many potholes tend to form in cold weather after a period of snow and ice is followed by a thaw. Due to the amount of City crews patching and the large number of potholes, the original purchase order amount has been expended. It is necessary to increase the purchase order to continue patching potholes for the remainder of the fiscal year 2009.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.