

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase of Graphtec sign plotter and Flexi Sign software

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Signage Specialist in the amount of \$6,379.98 for the purchase of Graphtec Plotter and Flexi Sign software.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this equipment are budgeted in the Traffic Engineering Repairs and Replacements Fund Account No. 101-4621-791-9720.

Justification:

On December 2, 2008, the City received bids for a Graphtec Plotter and Flexi Sign software. This equipment is necessary to produce the signs that are required by the Michigan Manual of Uniform Traffic Control Devices within the City of Saginaw's 320 plus miles of roadway. This plotter is replacing the existing plotter that was purchased in the early 1980's which will not produce signs which meet the new Federal Standards of font size and retro reflectivity. Following are the bids received and reviewed by the Purchasing Department.

Signage Specialist Troy, MI	\$6,379.98
Wensco Sign Supply Belmont, MI	\$7,297.99

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.