

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Approving Letter of Understanding with Charter Communications

**Manager's Recommendation:**

I recommend approval of the Letter of Understanding between the City of Saginaw and Charter Communications for the analog to digital transition and authorizing the City Attorney to execute the document. The Letter of Understanding has been approved by me as to content and the City Attorney as to form.

**Justification:**

Charter Communications and other cable providers will be engaged in the transition of television service from analog to digital format in February 2009. In order to make the transition as convenient and efficient as possible, it has entered into uniform Letters of Understanding with the communities it serves. This agreement outlines the protocols and procedures involved in the technical aspects of the transition. This Letter of Understanding guarantees certain minimum standards to customers and will benefit the City and its citizens.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.