

COUNCIL COMMUNICATION

From: The City Manager

Subject: 2009 Regular Council Meeting Schedule

Manager's Recommendation:

I recommend the 2009 Calendar Year Schedule for Regular Meetings and Special Strategic Planning sessions of the Council be adopted.

Justification:

The 2009 schedule is established in accordance with the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976. Following are the proposed dates:

JANUARY	5, *12, **24 AND 26 (*Due to Martin Luther King Jr. Holiday) (**Strategic Planning Session)
FEBRUARY	9 AND 23
MARCH	9 AND 23
APRIL	6 AND 20
MAY	4 AND 18
JUNE	1, 15 AND 29
JULY	**11, 13 AND 27 (**Strategic Planning Session)
AUGUST	10, 24 AND *31 (*Due to Labor Day Holiday)
SEPTEMBER	14 AND 28
OCTOBER	12 AND 26
NOVEMBER	9 AND 23

COUNCIL COMMUNICATION

DECEMBER 7 AND 21

Regular meetings are held on Monday evenings at 6:30 p.m. Student Government Day (which will be announced) begins at 12:00 noon.

The Charter of the City of Saginaw (Chapter IV, Legislation, Regular Meetings, Section 18) states in part, *Regular meetings shall be held at least once every two (2) weeks.* To comply with this provision, an additional meeting will be held in January due to the Martin Luther King, Jr. holiday and August due to the Labor Day holiday.

Special Meetings for Strategic Planning have been placed on the regular calendar in January and July so Council members and staff may plan accordingly. These sessions will run from 8:30 a.m. to 4:30 p.m.

To accommodate the City Clerk in preparing for elections, City Council adopted a motion in 2007, wherein Council meetings would not be scheduled on the Monday preceding an election. Election consolidation provides for elections to be held on the fourth Tuesday in February, and the first Tuesday after the first Monday in May, August and November. Possible election dates for 2009 are February 24th, May 5th, August 4th and November 3rd. To date, there is only one scheduled election in 2009, i.e. November 3, 2009. As such, it was not necessary to adjust the Council calendar for this purpose. In the event an election is scheduled on the February or May dates, an adjustment in the Council calendar may become necessary.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.