

COUNCIL COMMUNICATION

From: The City Manager

Subject: Tetra Tech Inc. Security Fence Agreement First Amendment

Manager's Recommendation:

I recommend approval of the first amendment to the contract with Tetra Tech, Inc., in the amount of \$4,000.00 due to an increase in work to the original contract. The amendment has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this additional work are available in the Water Capital Surplus Account No. 577-4740-881-8002.

Justification:

On November 14, 2007, the City received an Agreement from Tetra Tech to provide professional engineering services for the addition of a security fence along the front of the Water Treatment Plant. The amendment is requested due to additional services required over and above the original contracted services. The additional services include: bidding documents and preparation of front end contract language, which was completed twice due to a misunderstanding on whom would be the owner and whom would conduct the purchasing functions; pre-bid and pre-construction meetings were also added to the consulting engineer's duties, and a change was needed from lump sum to unit price items which provided consistent quantities for bidding contractors.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.