

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Tetra Tech, Inc. Contract

**Manager's Recommendation:**

I recommend that an agreement with Tetra Tech, Inc. be approved and that a purchase order be issued to them in the amount of \$39,800.00. This agreement has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 -14.44, of the Saginaw Code of Ordinances.

Funds are available in the Instrumentation and Process Controls Professional Services Account No. 591-4715-851.80-01.

**Justification:**

On September 25, 2008, Tetra Tech, Inc. submitted a proposal in the amount of Thirty Nine Thousand Eight Hundred Dollars and 00/100 (\$39,800.00) for engineering design, programming and startup services to connect a new Water Treatment Plant Disinfection System to the existing Supervisory Control and Data Acquisition (SCADA) system. Proposals were not solicited from other vendors since Tetra Tech, Inc. is the design engineer for this system.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.