

COUNCIL COMMUNICATION

From: The City Manager

Subject: Final Vendor Payment for FY2008 Dozing and Grading

Manager's Recommendation:

I recommend that a payment be made in the amount of \$6,000.00 to Waterford Stone Supply for the annual dozing and grading for the Right of Way Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 §14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Water and Sewer Operating Services Account Nos. 591-4721-861.80-05 (\$3,000.00) and 590-4821-861.80-05 (\$3,000.00) respectively.

Justification:

During fiscal year 2008 Waterford Stone (the low bidder) was issued a purchase order for the annual dozing and grading on an “as needed basis”. The purchase order provided for a set number of site visits at a rate of \$1,500.00 per visit. Waterford Stone made four (4) additional site visits due to the need for the services and incurred additional cost. The City’s purchasing office, City Attorney’s office and the Right of Way Division reviewed the contractor’s request and concurred that the charges were within the annual purchase order and should be paid.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.