

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Renewal of maintenance and license fee for Innovative Software

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Innovative Software Services, Inc., proprietary owner of the City Tax income tax software, in the amount of \$7,813.00 for the renewal of maintenance and license fees.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted and available in the Information Services Operating Services Account No. 658-1720-711.80-05 for this payment.

**Justification:**

Innovative Software Services, Inc. currently operates the City of Saginaw's income tax management software system. The maintenance covers the City Tax software program, the main income tax processing software used by the Fiscal Services Department, Income Tax Division, and includes all support and updates to the software for one year. The cost for renewal of the software maintenance coverage and license fee is \$7,813.00.

The City annually renews the maintenance and license fees for City Tax Software. The annual renewal of maintenance and license fees is for a 12-month period and did not increase from last year.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.