

COUNCIL COMMUNICATION

From: The City Manager

Subject: Brady's Business Systems/TCOM Agreement

Manager's Recommendation:

I recommend approval of the Agreement with Brady's Business Systems/TCOM ("Brady") for the maintenance of the copier in the Engineering Division. The term of the Agreement is for one year. The Agreement has been approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Engineering Operating Services Account No. 101-4611-781-8005.

Justification:

In 2005, the Engineering Division bought a copier from Brady. The current Service Agreement is expiring at the end of the month. Under the terms of the current agreement, the City pays .00690 cents for copies. Pursuant to the terms of the new agreement, the City will pay .00790 cents for copies. In addition, the term of the Agreement is for one year and it will automatically renew at the end of the term, unless the City provides 30 days written notification.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.