

COUNCIL COMMUNICATION

From: The City Manager

Subject: Charter Business Telephone Service Agreement

Manager's Recommendation:

I recommend approval of the Charter Business Telephone Service Agreement. I further recommend that the Information Services Director, Jay Beelman, be authorized to execute the Agreement on behalf of the City. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds are available in the Other Services/Telephone/Cell/Pagers Account No. 101-1747-821-8032.

Justification:

During the past few months, staff at Forest Lawn Cemetary ("Forest Lawn") has experienced problems with the telephone system. Specifically, staff cannot receive calls from the outside and sometimes cannot place phone calls. After numerous attempts, staff was not able to repair the problem. Disruption of the telephone service has made it difficult for staff to communicate with local funeral homes, other City departments and citizens that have loved ones buried at Forest Lawn. The monthly amount of the agreement is \$97.71.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

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