

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Original Equipment Manufacturer Vehicle Parts & Supplies

**Manager's Recommendation:**

I recommend that a purchase order be issued to each local vendor listed below for the purchase of Original Equipment Manufacturer (OEM) vehicle parts and supplies.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these purchases are budgeted in the Right of Way Division's Garage Account No. 661-4480-841-7312.

**Justification:**

The City's Municipal Garage requires the purchase of a vast array of OEM vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2008 to June 30, 2009. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

Spartan Distributors Detroit, MI	\$ 4,000.00
Scientific Brake & Equipment Saginaw, MI	\$ 8,000.00
Diesel Truck Sales Saginaw, MI	\$ 5,000.00
AIS Bridgeport, MI	\$10,000.00

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Bridgeport Equipment Bridgeport, MI	\$12,000.00
Flint New Holland Burton, MI	\$10,000.00
Fecon Cincinnati, OH	\$40,000.00
Weller's Truck Parts Grand Rapids, MI	\$ 6,000.00
Bell Equipment Lake Orion, MI	\$20,000.00
Larry's Auto Saginaw, MI	\$27,500.00
Scott Tire Sales Saginaw, MI	\$35,000.00
Consumer Auto Parts Saginaw, MI	\$ 6,000.00
Bell Equipment Lake Orion, MI	\$18,800.00

Garage personnel will price quote each item and will use the lowest and best vendor for each item. The purchases will then be ordered and billed to each individual purchase order.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.