

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase of Voting Booths for Elections

**Manager's Recommendation:**

I recommend acceptance of the low bid and issuance of a purchase order to Miller Consultation and Elections/Election Source in the amount of \$4,835.00 for the purchase of twenty-nine (29) voting booths to be used at the City's twenty-two (22) precincts.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Election Division Account No. 101-1731-701-9760.

**Justification:**

In June 2008, the City Clerk received bids on twenty-nine (29) voting booths to be utilized by the Election Division at the City's twenty-two (22) precincts. The City's current voting booths were purchased over 15 years ago and many are in disrepair and cannot be fixed. In addition, City Council recently approved to split two (2) of the City's twenty (20) precincts. Additional voting booths are needed for these additional precincts and to replace those that cannot be used. The bids received for the voting booths are as follows:

<b><u>Company</u></b>	<b><u>Booth Type</u></b>	<b><u>Cost per unit</u></b>	<b><u>Shipping</u></b>	<b><u>Total Cost</u></b>
MC&E Election Source Grand Rapids, MI	VB 101	\$165.00	\$50.00	\$4,835.00
American Made Election Equipment Escondido, CA	AV-300	\$160.00	\$290.00	\$4,930.00

Besides being lower in cost, the MC&E/Election Source booths also has a larger writing surface. Given the foregoing, I recommend the low bid from Miller Consultation & Elections/Election Source.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.