

COUNCIL COMMUNICATION

From: The City Manager

Subject: Police Microsoft Office Pro Plus - Budget Adjustment

Manager's Recommendation:

I recommend that the 2007/2008 Approved Budget for the following fund be amended:

The Auto Theft Prevention Fund's Professional Services Account No. 289-3322-741.80-01 will be decreased by \$20,763.00 from \$88,170.00 to \$67,407.00. To offset this decrease, the Auto Theft Prevention Fund Grant's Transfer Out Account No. 289-9660-771.87-01 will be increased by the same amount. These monies will be transferred to the General Funds Police's Technical Services Division's Other Services/ Service Fee Account No. 101-3015-721.80-63 for the purchase of 59 Microsoft Office Pro Plus software licenses.

Justification:

The Saginaw Police Department received a letter from the State of Michigan, Department of State Police, Lansing, MI., dated May 19, 2008 informing agencies that there will be an upgrade of the Automated Incident Capture System (AICS) from Access 97 to the current state standard of Access 2002. Access databases are used throughout AICS to maintain code tables (such as file class, arrest codes, and property bin locations). The Saginaw Police Department has 59 workstations, which will require the software upgrade for compatibility, at a total cost of \$20,762.69. The letter stressed that it is imperative that agencies have the proper version of Access installed, which will allow AICS to run efficiently. The Department of Technology has a planned implementation date of March 2009 for conversion of the AICS Access 97 databases to Access 2002.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.