

# COUNCIL COMMUNICATION

Council \_\_\_\_\_ moved that an ordinance introduced, May 5, 2008, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO ADD §152.51, "NAMING OR RENAMING OF STREETS, PARKS, BUILDINGS AND OTHER PROPERTY" TO CHAPTER 152, "SUBDIVISION CONTROL," OF TITLE XV, "LAND USAGE," OF THE SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw Ordains:

Section 1. §152.51, "Naming or Renaming of Streets, Parks, Buildings and Other Property," of Chapter 152, "Subdivision Control" of Title XV, "Land Usage" of the Saginaw Code of Ordinances O-1, is hereby added to read as follows:

## **§ 152.51 NAMING OR RENAMING STREETS, PARKS, BUILDINGS AND OTHER PROPERTY.**

(A) *Purpose.* This ordinance establishes a process and criteria for consideration of a request by a member of the public to name or rename a public (or private) street, a public park, public building, or other real or personal public property located within the City limits. This process also includes a request for an additional name or sign to be added to an already existing name.

(B) *Petition.* Any request for naming or renaming a street, park, building, or other property within the City limits, shall be initiated in writing from one or more resident(s), business owner(s) or tenant(s) (or by a home owners association or similar common ownership organization) within the City of Saginaw by completing a Petition for Naming or Renaming form and provide the following information:

- (1) Name of Petitioner.
- (2) Type of request.

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- (3) Reason the request to name or rename is being proposed
- (4) Detailed description of the building, park, street or other property (real or personal).
- (5) Location within the City. (Requests for naming or renaming a street must have an attached street map.)

(C) *Petition Filing.* The Petition shall be filed with the City Clerk's Office, by 12 Noon, ten (10) days prior to the City Council meeting in which the Petition will be presented. The City Clerk will provide copies of the Petition and supporting documentation to City Council, the City Manager, City Attorney, City Engineer, Director of Development and Planning & Zoning Coordinator prior to the Council meeting.

(D) *City Council Initial Action.* At the Council meeting in which the Petition for Naming or Renaming is presented, the City Clerk will request City Council receive and file the Petition and refer it to the City Planning Commission for a recommendation.

(E) *City Planning Commission Consideration.*

(1) *Research.* The City Planning Commission will evaluate the Petition and supporting documentation, and shall base its decision on what is in the best interest of the City. If the request is for renaming a street, park, building or other property, the Commission shall research the historical significance, if any, of the current name and how the renaming shall affect the abutting property owners.

(2) *Public Hearing.* The City Planning Commission will hold a public hearing at which time all interested persons will be heard. Notice of the public hearing

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shall be mailed via regular mail to all property owners abutting the affected building, park, street or other property, at least fifteen (15) days prior to the date of the public hearing and shall be posted for the general public in the City Clerk's Office, the City's website and on the City's cable network.

(2) *Recommendation.* The City Planning Commission may recommend approval, denial, or approval with conditions of the request. The recommendation of the City Planning Commission shall be forwarded to the City Council for its consideration. The Petitioner will be given written notice of the decision of the City Planning Commission. Any recommendations for approval affecting a street must be forwarded to the Saginaw County Road Commission for its approval prior to Council consideration.

(F) *Council Final Action.* Upon receipt and review of the recommendation from the City Planning Commission on the Petition, City Council may sustain the recommendation or may rule otherwise. The decision of City Council is final.

(G) *Petition Approval/Assessment of Costs.* If the Petition is approved, the Petitioner shall be provided an estimate of the cost determined to implement the naming or renaming, which costs are the responsibility of the Petitioner. Upon receipt of payment in full of the estimated costs, City staff shall implement the recommendation. At the time of granting the Petition, City Council may, at its discretion, waive any or all costs to be incurred.

Section 2. That this Ordinance shall take effect on May 29, 2008.

Enacted: May 19, 2008.