

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase Order Increase

Manager's Recommendation:

I recommend increasing Purchase Order #35515, issued to Engel's Auto Body of Saginaw, to \$6,877.83 to cover the deductible and repair costs of a police vehicle damaged in an accident.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in Police Department's Building Maintenance Division Motor Vehicle Repairs Account No. 101-3014-721-8042.

Justification:

On January 28, 2008 City Council approved the acceptance of two checks from the Amerisure Insurance Company, which were issued to cover repair costs and a settlement loss for two police department vehicles involved in an accident. Engel's Auto Body performed the repairs on one of the vehicles in December of 2007 at a total cost of \$5,877.83. Purchase Order #35515 was issued to cover the \$1,000.00 deductible charge. Increasing the purchase order to a total of \$6,877.83 will cover the deductible and the repair costs.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.