

COUNCIL COMMUNICATION

From: The City Manager

Subject: Plante & Moran, P.L.L.C. Contract

Manager's Recommendation:

I recommend approval of a contract with Plante & Moran, P.L.L.C. ("Plante & Moran"). The contract is subject to my approval as to substance and the City Attorney as to form. Further, it is recommended that the City Manager or his designee be authorized to sign the contract.

Plante Moran will charge a professional fee of Twelve Thousand Two Hundred Dollars and 00/100 (\$12, 200.00) per month. The term of the Agreement is for six months.

Funds are available within the _____ Account, Number _____.

Justification:

Due to the recent resignation of the Finance Director, it has been determined that the City should utilize the assistance of an outside accounting firm to assist with the daily operations of the Finance Department. Specifically, Plante Moran staff will perform certain duties as the interim Finance Director and Deputy Controller. Plante Moran will review the operations, personnel and internal control procedures of the Controller's Office. In addition, Plante Moran will prepare financial schedules created under the direction and supervision of the City's financial management team. Furthermore, the terms of the Agreement state the City must indemnify and hold harmless Plante Moran in connection with performance of the Agreement.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.